Christ College (Autonomous), Irinjalakuda

THRISSUR, KERALA

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DIARY - TEACHING STAFF

2017 - 18

Name....Dr. Tessy Paul P.....

Designation..Associate Professor & HOD.....

Department....Botany.....

PERSONAL PROFILE

Name: Dr. Tessy Paul P.

Designation: Associate Professor & HoD

Department: Botany

Dr. TESSY PAUL P.
Associate Professor &
Head of the Department of Botany
Christ College (Autonomous)
Irinjalakuda-680 125

Phone: 9446233104

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Academic Qualifications M.Sc., M.Phil., Ph.D.

PAN Number:

Bank Accounts:- A/C No. IFSC code

A/C No. IFSC code

Blood group: B+ve

Date of Entry into Service: 05-07-1993

Orientation course attended on

Refresher courses attended on (1) (2)

Membership in various committees:

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Teacher's Work Diary — Weekly Teaching Plan & Statement — JUNE 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remar
Mon Date 5/6/17	1				Research work.
	2				
	3				
	4				
	5				
Tue Date 6/6/17	1				
	2				
	3				
	4				
	5				
Wed Date 7/6/17	1				
	2	III sem BSc practicals	practicals Number 12	Leaf – Dicot – Ivory	–
	3	III Bcom B.Sc practicals		" Monocot – Grass	–
	4				
	5				
Thu Date 8/6/17	1	III Sem BSc	Theory	Leaf – Morphology	–
	2				Research work.
	3				
	4				
	5				
Fri Date 9/6/17	1				
	2				
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

8/6/17 HODS' meeting.

JUNE 2017

Teacher's Work Diary *Weekly Teaching Plan & Statement*

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 12/6/17	1				
	2				
	3	III sem BSc	Theory	Leaf - Morphology	—
	4				
	5				Research work.
Tue Date 13/6/17	1				
	2				
	3				
	4				
	5				
Wed Date 14/6/17	1				
	2	III sem BSc practicals	Practicals No: 13	Sargassum - Habit, Stipe T.S.	—
	3	III sem B.Sc practicals			—
	4				
	5				
Thu Date 15/6/17	1				
	2	DL			on Duty leave Practical Examiner St. Thomas College (Autonomous) Thrissur
	3				
	4				
	5				
Fri Date 16/6/17	1				
	2				
	3				Research work.
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

JUNE 2017

Teacher's Work Diary — Weekly Teaching Plan & Statement

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remar
Mon Date 19/6/17	1				
	2	III sem B.Sc 11-12.30	Theory	Leaf - Morphology	special time table
	3				
	4				
	5				
Tue Date 20/6/17	1		Exam Duty	Exam Duty	University Exam
	2				"
	3				"
	4	III sem B.Sc 2.30 - 3.30pm	Theory	Leaf - Morphology	special time table
	5				
Wed Date 21/6/17	1				
	2	III sem BSc practicals	practicals No: 14	Riccia - Habit, thallus TS, Sporogonium.	—
	3	III sem B.Sc practicals			—
	4				
	5				
Thu Date 22/6/17	1	III sem B.Sc 9.30 - 11am	Theory	Morphology - Flower	special time table
	2				
	3	III sem B.Sc 1.30 - 2.25 pm	Theory	Morphology - Flower	Special time table
	4				
	5				
Fri Date 23/6/17	1				
	2				
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

23/6/17 Council meeting

20/6/17 FN Exam Duty - University

JUNE 2017

Teacher's Work Diary *Weekly Teaching Plan & Statement*

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks /other works**
Mon 26/6/17 Date.....	1	Gov. Declared Holiday			
	2				
	3				
	4				
	5				
Tue 27/6/17 Date.....	1				On Duty leave Chief Examiner S.H. College (Autonomous) Thevara.
	2				
	3				
	4				
	5				
Wed 28/6/17 Date.....	1	—	Record correction	—	Record-correction
	2	III sem UG Comple. 11am – 12.am	Practicals No: 15	Inflorescence – Racemose,	—
	3			Cymose & mixed type	—
	4	III Sem 1.30 – 2.30.	Record correction	Morphology – flower	Record correction
	5	1. —	Record correction	—	Record correction
Thu 29/6/17 Date.....	1		I DC Initiation ceremony	—	—
	2	III sem UG 11am – 12.30 pm	Special Timetable	Flower morphology	—
	3		" "		
	4	—	Record correction	—	Record correction
	5	—	Record correction	—	Record correction
Fri 30/6/17 Date.....	1	—	—	—	Report preparation ENV. Day celebration
	2	III DC Zoology	Special	Instructions for practical Exam – Complementary	—
	3	—	—	—	Report preparation Env. Day celebration
	4	I sem UG Comple.	Practicals class converted to Theory	Tissues – Types Classification of Tissues	—
	5	"		Meristematic Tissues – characters	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
30/6/17 II hour III DC students – Instructions for practical exam					✓	

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — JULY 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remar
Mon Date 3/7/17	1		Compensatory Holiday St. Thomas Day		
	2				
	3				
	4				
	5				
Tue Date 4/7/17	1				Subcommittee SMP Cases – 8 Stu
	2				
	3				
	4	III sem Comple. Botany	Taxonomy	Aestivation & Androecium	
	5		Record correction	~~Record correction~~	Record correction
Wed Date 5/7/17	1	—	—	—	Record correction
	2	III sem UG Comple. Practicals	Practicals No: 16	Puccinia – Uredosorus	—
	3			Teleutosorus.	—
	4	—	Record correction	—	Record correction
	5	I sem UG Comple.	Theory	classification of meristems	—
Thu Date 6/7/17	1	IV sem UG practical Exam	practical exam	End semester Autonomous exam	Internal examiner
	2	"	Practical Exam	"	"
	3	I sem UG Comple.	Theory		
	4	V sem UG Practical Exam	practical exam	End semester Autonomous exam	Internal examiner
	5		practical exam	"	"
Fri Date 7/7/17	1	—	—		
	2	—	—	I sem B.Sc comple. permanent time table	Adjustment
	3	—	—		
	4	I sem UG Practical	Adjusted to II hour	B.Sc Practical external Exam	—
	5	"	—		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

4/7/17 SMP – sitting of committee 9.30 – 1.pm
7/7/17 Council meeting

Teacher's Work Diary Weekly Teaching Plan & Statement JULY 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 10/7/17	1	—	—	—	SMP cases — File completion.
	2	—	—	—	Seminar — Scripts corrections
	3	III sem B.Sc Comple.	Theory	Gynoecium part I	—
	4	—	—	—	Grace mark distribution committee sitting
	5	—	—	—	
Tue Date 11/7/17	1	—	Record Correction	—	Record correction
	2	—	Record Correction	—	
	3	—	Record Correction	—	"
	4	III sem B.Sc Comple.	Theory	Gynoecium, Types of flowers	—
	5	—	—	—	Grace mark distribution committee sitting.
Wed Date 12/7/17	1	—	Record correction	—	Record correction
	2	III sem B.Sc Comple. practicals	practicals No: 17	Malvaceae — Taxonomy	—
	3	III sem B.Sc Comple. practicals		Hibiscus rosa-sinensis	—
	4	—	Record correction	—	Record correction
	5	I sem B.Sc Complementary	Theory	Chlorenchyma, Aerenchyma Collenchyma	—
Thu Date 13/7/17	1	III sem B.Sc	Theory	Taxonomy — Malvaceae	—
	2	—	—	—	
	3	I sem B.Sc	Theory	Sclerenchyma tissue	—
	4	—	Record correction	—	Record correction
	5	—	Record correction	—	Record correction
Fri Date 14/7/17	1	—	—	—	Casual leave (½ day) FN
	2	—	—	—	
	3	—	—	—	
	4	I sem B.Sc practicals	Theory	Complex tissue — Xylem	—
	5	I sem B.Sc practicals	Theory	Microtechnique, Direct microsp	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

14/7/17 HODs' meeting 3.30 – 4.30pm.

Teacher's Work Diary — Weekly Teaching Plan & Statement — JULY 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remar
Mon Date 17/7/17	1	—	—	—	Rogear special cl arranged.
	2	—	—	Economic Botany	
	3	III Sem B.Sc	Theory	Economic Botany	Semina
	4	—	—	—	Fr. Gabr memorie meeting
	5	—	—	—	"
Tue Date 18/7/17	1	—	Record correction	—	Record & Research
	2	—	Record correction	—	"
	3	—	Record correction	—	"
	4	III sem BSc	Theory	class not taken Students' strike	"
	5	—	Record correction	—	"
Wed Date 19/7/17	1	—	Lab arrangement for practicals	—	Lab — specimen are
	2	III sem B.Sc practicals	practicals	Economic Botany	—
	3	III sem B.Sc practicals	No: 18	"	—
	4	—			
	5	I sem B.Sc	Theory	Compound microscope	—
Thu Date 20/7/17	1	III sem B.Sc	Theory	Horticulture	Semina
	2	—			
	3	I sem B.Sc	Theory	Phloem - Complex tissue	—
	4	—	Research	—	Research Guidance
	5	—	Research	—	
Fri Date 21/7/17	1	—	Research	—	
	2	—	Research	—	
	3	—	Research.	—	
	4	I sem BSc	Theory	Phloem - Complex tissue	—
	5	I sem B.Sc	Theory	Secretary tissues - part 1	—

Details of Special Class / Remedial Class etc..

Time	Mon 17/7	Tue 18/7/17	Wed	Thu	Fri
17/7/17 10.30 – 11.25 am	II hour	9.30 – 4.30 Research students guidance.			
17/7/17 9.30 – 10.30 am	Research Students				

Signature	Teacher		H.O.D	

Staff meeting 19/7/17 3 pm – 4.15 pm.

Saturday 22/7/17 working day — 2 hours class.
11.30 — ARETE 2017, Celebrations of Co-curricular achievements

Teacher's Work Diary — Weekly Teaching Plan & Statement — JULY 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 24/7/17 Date.....	1	—	—	—	~~Casual leave~~ ~~Research~~
	2	—	—	—	~~Casual leave~~ ~~Research~~ ½ day FN
	3	III sem B.Sc	Theory	Horticulture – Seminars	Seminar Presentations
	4	—	—	—	—
	5	—	—	—	Council meeting
Tue 25/7/17 Date.....	1	—	Record Correction	—	Record correction
	2	—	Record Correction	—	Record correction
	3	—	Record correction	—	Record correction
	4	III sem B.Sc	Theory	Systematics, Herbarium preparation	—
	5	—	Record Correction.	—	Record correction
Wed 26/7/17 Date.....	1		Lab arrangements	—	~~[illegible]~~
	2	III sem B.Sc	Practicals	No Regular class	
	3	III sem B.Sc	~~No. 19~~		condolence meeting at Mass.
	4				
	5	I sem B.Sc	Theory		
Thu 27/7/17 Date.....	1	III sem B.Sc	Theory	Family Papilionaceae	—
	2	—	—	—	—
	3	I sem B.Sc	Theory	—	HOD's meeting.
	4	—	—	—	—
	5	—	—	—	—
Fri 28/7/17 Date.....	1	—	—	No regular class	
	2	—	—		
	3	—	—		
	4	I sem B.Sc	Theory		Funeral Function of Dr. Jose Thekkan CMI principal.
	5	I sem B.Sc	Theory		

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

College Council meeting 24/7/17 3 – 4.30 pm.

HOD's meeting 27/7/17 10.30 – 12:10 pm

Teacher's Work Diary — Weekly Teaching Plan & Statement — AUGUST 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Rema**
Mon 31/7/17 Date.....	1	—	—	—	Council mee
	2	—	—	—	"
	3	III sem BSc Complementary	Theory	—	Holy Mass Fr. J
	4	—	—	—	Condolence meet
	5	—	—	—	"
Tue 1/8/17 Date.....	1	—	Record correction	University Exam Duty	University Exam Duty in vigilation
	2	—	Record correction		"
	3	—	Record correction		"
	4	III sem BSc Complementary	Theory	Papilionaceae	—
	5	—	Record correction	—	Record correction
Wed 2/8/17 Date.....	1	—	practical arrangements Record correction	—	Record correction
	2	III sem BSc	practicals NO: 19	Papilionaceae	—
	3	III sem B.Sc		— Crotalaria & Clitoria	—
	4	—	—	—	Record correction
	5	I sem B.Sc	Theory	Secretory tissues	—
Thu 3/8/17 Date.....	1	III sem B.Sc	Theory	Caesalpiniaceae	—
	2	—	Record correction	—	Record correction
	3	I sem B.Sc	Theory	Vascular tissues	—
	4	—	Research	—	—
	5	—	Research.	—	Grace Mark Committee
Fri 4/8/17 Date.....	1	—		—	Grievance Committee
	2	—		—	Grievance Committee
	3	—	Record correction	—	Record co
	4	I sem B.Sc	Theory	Dicot stem — Primary structure	—
	5	I sem B.Sc	Theory	Dicot stem — Anatomy	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

31/7/17 College Council meeting 10am — 11. am
31/7/17 Condolence meeting 1.30 — 4 pm
1/8/17 University exam - invigilation FN - 9.30am - 12.30pm.
3/8/17 Grace Mark Committee - meeting/sitting 2.30 pm - 4.30pm.
4/8/17 Grace Mark Committee - sitting 9.30am - 11.15am.

Teacher's Work Diary — Weekly Teaching Plan & Statement — AUGUST 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 7/8/17 Date.....	1	—	—		Research
	2	—	—		Research
	3	III Sem B.Sc Comple.	Theory	Taxonomy – Mimosaceae	—
	4	—	—		Research
	5	—	—		Research
Tue 8/8/17 Date.....	1	—	Record Correction	—	Record
	2	—	Record Correction	—	Record
	3	—	Record Correction	—	Record
	4	III sem B.Sc Comple.	Theory	Leguminosae Comparison Family Rubiaceae	—
	5	—	Record Correction	—	Record.
Wed 9/8/17 Date.....	1	—	Record Correction		Record.
	2	III sem B.Sc Comple.	Practicals	Caesalpiniaceae	—
	3	III sem B.Sc Comple.		Caesalpinia & Cassia	—
	4	—	—	—	—
	5	I sem B.Sc Comple.	Theory	Monocot Stem Anatomy	—
Thu 10/8/17 Date.....	1	III Sem B.Sc Comple.	Theory	College Union parliamentary Election.	Election Duty.
	2	—	—		
	3	I sem B.Sc Comple.	Theory		
	4	—	—		
	5	—	—		
Fri 11/8/17 Date.....	1	—	—	Casual leave	Casual leave
	2	—	—		
	3	—	—		
	4	I sem B.Sc Comple.	Theory	Victory day	Valuation of IV Sem Answerscripts
	5	I sem B.Sc. Comple.	Theory		"

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — August 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Rema
Mon Date 14/8/17	1				
	2				
	3	III sem B.Sc Compl. Botany	Internal Exam.	Casual leave	
	4				
	5				
Tue Date 15/8/17	1				
	2				
	3		Independence Day Holiday		
	4				
	5				
Wed Date 16/8/17	1				
	2	III sem B.Sc Compl. Botany	Internal Exam	Invigilation Duty - First internal Exam	special time table
	3	III sem B.Sc Compl. Botany	Internal Exam		
	4				
	5	I sem B.Sc Compl. Botany	Theory	I B.Sc special time table Monocot stem & Dicot Root	"
Thu Date 17/8/17	1	III sem B.Sc	Internal Exam	—	—
	2	—			
	3	I sem B.Sc	Theory	Dicot root and monocot root	
	4	—		Invigilation Duty - I internal Exam	
	5	—			
Fri Date 18/8/17	1	—	Valuation of II sem Answer papers	No Regular work (Bus strike)	
	2	—	"		
	3	—	"		—
	4	I sem B.Sc	Theory		—
	5	I sem B.Sc.	Theory		

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

16/8/17 3.30 – 4.40 pm Grace mark subcommittee meeting

17/8/17 3.30 – 4.30 pm Examination standing committee meeting

18/8/17 11.30 am – 1 pm – Meeting with principal and vice principals

Teacher's Work Diary — Weekly Teaching Plan & Statement — August 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 21/8/17 Date.....	1	—	—	—	Research project
	2	—	—	—	Research project
	3	III sem B.Sc	Theory	Family Apocynaceae	—
	4	—	—	Invigilation Duty - First internal Exam	—
	5	—	—		—
Tue 22/8/17 Date.....	1	—	—	—	Research project
	2	—	—	—	Record correct
	3	—	—	—	Record correct
	4	III sem B.Sc	Theory	Herbarium Techniques.	—
	5	—	—	—	Record correct
Wed 23/8/17 Date.....	1	—	—		Record correct & Lab arrangement
	2	III sem B.Sc	Practicals	Rubiaceae – Ixora	—
	3	III Sem B.Sc	Practicals	& Hamelia	—
	4	—	—	—	Record shuts
	5	I sem B.Sc	Internal Exam	Internal exam for students	—
Thu 24/8/17 Date.....	1	III sem B.Sc			
	2	—			
	3	I sem B.Sc	On duty III sem B.Sc valuation camp		Duty leave
	4	—			
	5	—			
Fri 25/8/17 Date.....	1	—			
	2	—			
	3	—	on duty III sem B.Sc valuation camp		Duty leave
	4	I sem B.Sc			
	5	I sem B.Sc			

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — August 2017

Month/s				Week No	
Day/Date	H.	Class	Teaching Plan	Statement / Topics covered	Rema
Mon 28/8/17 Date.....	1				
	2				
	3		Ayyankali Jayanthi Holiday		
	4				
	5				
Tue 29/8/17 Date.....	1				
	2				
	3			on duty IV sem B.Sc complementary Botany practical exam S.H. College Chalakudy	
	4	III sem B.Sc	Theory		Duty leave
	5				
Wed 30/8/17 Date.....	1	—	—	—	Record corre
	2	III sem B.Sc	Practical	Mimosaceae - Mimosa & Calliandra	—
	3	III sem B.Sc	Practical		—
	4	—	—	—	Record corr
	5	I sem B.Sc	Theory	—	CSA imag
Thu 31/8/17 Date.....	1	III sem B.Sc	Theory	—	
	2	—	—	—	Record corr
	3	I sem B.Sc	Theory	—	Onam celeb
	4				
	5				
Fri 1/9/17 Date.....	1				
	2				
	3				
	4	I sem B.Sc			
	5	I sem B.Sc			

ONAM CELEBRATIONS 11 ONS.

ONAM HOLIDAYS

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Month/s: ~~Aug~~ September 2017 | Week No:

Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 4/9/17	1				
	2				
	3	III sem B.Sc	Theory		
	4				
	5				
Tue Date 5/9/17	1				
	2				
	3				
	4	III sem B.Sc	Theory		
	5				
Wed Date 6/9/17	1				
	2	III sem B.Sc	practical		
	3	III sem B.Sc	practical		
	4				
	5	I sem B.Sc	Theory		
Thu Date 7/9/17	1	III sem B.Sc	Theory		
	2				
	3	I sem B.Sc	Theory		
	4				
	5				
Fri Date 8/9/17	1				
	2				
	3				
	4	I sem B.Sc			
	5	I sem B.Sc			

ONAM HOLIDAYS

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature: Teacher [signature] H.O.D [signature]

Teacher's Work Diary — Weekly Teaching Plan & Statement — Sept 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Rema
Mon Date 11/9/17	1	—	—	—	Recorde
	2	—	—	—	Record co
	3	III sem B.Sc	Theory	Euphorbiaceae	—
	4	—	—	—	Record cor
	5	—	—	—	
Tue Date 12/9/17	1	—	—	Sree krishna Jayanthi Holiday	
	2	—	—		
	3	—			
	4	—	—		
	5	—	—		
Wed Date 13/9/17	1	—	—	—	Record corrected
	2	III sem B.Sc	practicals	Apocynaceae – Allamanda	—
	3	III sem B.Sc.	practicals	Chathatica & Vinca Rosea	—
	4	—	—	—	Record corrected
	5	I sem B.Sc	Theory	Half day casual leave	—
Thu Date 14/9/17	1	III Sem B.Sc	Theory	Family Euphorbiaceae	—
	2	—	—	—	Record corrected
	3	I sem B.Sc	Theory	Leaf – Anatomy	—
	4	—	—	—	Internal paper valuation
	5	—	—	—	
Fri Date 15/9/17	1	—	—	—	Internal paper valuation
	2	—	—	—	
	3	—	—	—	
	4	I sem B.Sc	Theory	Normal Sec. thickening in dicot stem	—
	5	I sem B.Sc	Theory		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Sept 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 18/9/17	1	—		Declared Holiday. Heavy Rainfall	
	2	—			
	3	III Sem B.Sc	Theory		
	4	—			
	5	—			
Tue Date 19/9/17	1	—	—	—	Record correct
	2	—	—	—	Record correct
	3	—	—	—	Record correct
	4	III sem B.Sc	Theory	Poaceae – Herbarium	—
	5	—	—	—	Record correct
Wed Date 20/9/17	1	—	—	—	Record correct
	2	III sem B.Sc	practicals	Euphorbiaceae – Euphorbia hirta and Croton sparciflorus	—
	3	III sem B.Sc	practicals		—
	4	—	—	—	Record correct
	5	I sem B.Sc	Theory	Sec. thickening in dicot Root	—
Thu Date 21/9/17	1	—		Sreenarayana Guru Samadhi Holiday	
	2				
	3				
	4				
	5				
Fri Date 22/9/17	1	—	—	—	Record correct
	2	—	—	—	Record correct
	3	—	—	—	Research
	4	I sem B.Sc	Theory	Carnal dance AN	—
	5	I Sem B.Sc	Theory		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Sept 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 25/9/17 Date.....	1	–	–	–	Record corrected
	2	–	–	–	Internal Exam Marks
	3	III sem B.Sc	Theory	Poaceae – Econ. Important characters	–
	4	–	–	–	Research
	5	–	–	–	Research
Tue 26/9/17 Date.....	1	–	–	–	Record
	2	–	–	–	Record
	3	–	–	–	Heads meeting
	4	III sem B.Sc	Theory	Poaceae, characters Botanical gardens	–
	5	–	–	–	–
Wed 27/9/17 Date.....	1	–	–	–	Arrangements for exams
	2	III sem B.Sc	practical	Internal practical	–
	3	III sem B.Sc	practical	exam.	–
	4	–	–	–	–
	5	I sem B.Sc	Theory	Anatomy slides – Lab	–
Thu 28/9/17 Date.....	1	III sem B.Sc	Theory	Botanical gardens	–
	2	–	–	–	Record
	3	I sem B.Sc	Theory	Anomalous sec. thickening – Boerhaavia stem	–
	4	–	–	–	Research
	5	–	–	–	Research
Fri 29/9/17 Date.....	1	–			
	2	–			
	3	–		Holiday Mahanavami	
	4	–			
	5	–			

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

26/9/17
12-1.15 pm Heads & coordinators meeting

Oct 2017

Teacher's Work Diary — Weekly Teaching Plan & Statement

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 2/10/17	1				
	2		Holiday Gandhi Jayanthi		
	3				
	4				
	5				
Tue Date 3/10/17	1	—	—	—	Record sheets
	2	—	—	—	Research
	3	—	—	—	Research
	4	III Sem B.Sc	Theory	Nomenclature and classification	—
	5	—	—	—	Record sheets
Wed Date 4/10/17	1	—	—	—	Record sheets
	2	III sem B.Sc	practical	Malvaceae – Sida acuta	—
	3	III Sem B.Sc	practical	Poaceae – Oryza Sativa	—
	4	—	—	—	Record sheets
	5	I sem B.Sc	Theory	—	Foot ball match No regular work
Thu Date 5/10/17	1	III sem B.Sc	Theory	Bentham & Hookers Classificat	—
	2	—	—	—	Record sheets
	3	I sem B.Sc	Theory	Seminars – Students	—
	4	—	—	—	Record sheets
	5	—	—	—	College Council meet 3pm
Fri Date 6/10/17	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	I B.Sc I sem	~~practical~~ Theory	Seminars – students	—
	5	I B.Sc I sem	~~Prac~~ Theory	Seminars – students	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

3/10/17 3.30 – 4.45pm Internal Examination standing committee sitting

5/10/17 3.00pm – 5pm College Council Meeting.

6/10/17 3.00pm – 4.15pm IQAC meeting.

Teacher's Work Diary — Weekly Teaching Plan & Statement — Oct 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 9/10	1	—	—	—	special time table
	2	III sem BSc	Theory	Modern trends in taxonomy	11.05 12.30pm
	3	—	—	—	—
	4	—	—	—	—
	5				
Tue Date 10/10	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	III sem B.Sc	Theory	No regular class	—
	5				
Wed Date 11/10	1	III sem BSc	Theory	Horticulture	9.30 – 10.50.
	2	—	—	—	—
	3	—	—	—	—
	4	I sem B.Sc	Theory	Electron microscope	2.30 – 3.25pm
	5				
Thu Date 12/10	1	III sem B.Sc	Theory	Plant breeding – Introduction & selection	9.30 – 10.15am
	2	—	—	—	—
	3	—	—	—	—
	4	I Sem B.Sc	Theory	Differences between compound & electron microscope	2.30 – 3.25pm
	5				
Fri Date 13/10	1	—	—	—	—
	2	—	—	—	—
	3	I sem B.Sc	Theory	microtome	1.30 – 2.25pm
	4	I Sem B.Sc	Theory	paraffin embedding	2.30 – 3.25pm
	5	~~I Sc~~			

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

11/10/17 2.30 – 3.45pm Meeting with principal – (Academic council meeting discussion)

Teacher's Work Diary — Weekly Teaching Plan & Statement — Oct 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 16/10	1	—	No regular work Hartal - No buses.		Casual leave
	2	—			
	3	—			
	4	III sem B.Sc			
	5				
Tue Date 17/10	1	—	—	—	special timetable Research.
	2	—	—	—	
	3	—	—	—	
	4	III sem B.Sc	Theory	Meeting - Staff.	—
	5				
Wed Date 18/10	1	Holiday Deepavali			
	2				
	3				
	4				
	5				
Thu Date 19/10	1	—	—	—	—
	2	I BSc sem	Theory	Dehydration and Cleaning	—
	3	—	—	—	—
	4	—	—	—	—
	5	III B.Sc sem	Theory	Hybridization, polyploid breeding	—
Fri Date 20/10	1	III sem B.Sc	Theory	Mutation breeding Breeding for resistance	—
	2	—	—	—	—
	3	—	—	—	—
	4	—	—	—	—
	5	I sem B.Sc	Theory	Killing & Fixing staining.	—

Details of Special Class / Remedial Class etc.

Time	Mon	Tue	Wed	Thu	Fri	Sat
19/10/17 3.30-4 pm (Special class)			—	III sem B.Sc		—
20/10/17 1.30-2.15 (Special class)			—	—	I BSc I sem	—

Signature	Teacher		H.O.D	

12/10/17 staff meeting.

Teacher's Work Diary — Weekly Teaching Plan & Statement — Oct 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 23/10/17 Date.....	1				—
	2		Internal Exam		—
	3		Invigilation Duty	R.No:42	—
	4				—
	5				—
Tue 24/10/17 Date.....	1				
	2		External Exam	V Sem Autonomous	
	3		Invigilation Duty		
	4			R.342	
	5				
Wed 25/10/17 Date.....	1				
	2		preparations for Academic Council		
	3		meeting 26/10/2017		
	4		3'oclock — Council meeting.		
	5				
Thu 26/10/17 Date.....	1				
	2		preparations for		
	3		Academic Council meeting		
	4			26/10/17	
	5				
Fri 27/10/17 Date.....	1				
	2		Examinations	— Squad	
	3			FN & AN.	
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sa

Signature	Teacher		H.O.D	

Oct & Nov 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 30/10 Date.....	1				
	2		Examination Squad.		
	3			FN & AN.	
	4				
	5				
Tue 31/10 Date.....	1				
	2		II internal Exam – Valuat. of		
	3			papers.	
	4		Staff meeting 2.30pm –		
	5				
Wed 1/11 Date.....	1		II internal Exam.		
	2				
	3				
	4				
	5				
Thu 2/11 Date.....	1		II internal Exam	Examination squad FN & AN	
	2				
	3				
	4				
	5				
Fri 3/11 Date.....	1		II internal Exam.		
	2				
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Nov. 2017

Teacher's Work Diary *Weekly Teaching Plan & Statement*

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 6/11	1		End Semester Examination Squad.		
	2		National Seminar _ Geology & Env. Sciences Dept.		
	3				
	4				
	5				
Tue Date 7/11	1		End Semester Examination _ Squad FN.		
	2				
	3				
	4				
	5				
Wed Date 8/11	1		~~End Sem~~		
	2			Harthal	Casual leave.
	3			No regular work.	
	4				
	5				
Thu Date 9/11	1		End Semester Examination Squad FN		
	2				
	3		PTA meeting		
	4				
	5				
Fri Date 10/11	1		End Semester Exam _ Squad FN.		
	2				
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Nov. 2017

Teacher's Work Diary *Weekly Teaching Plan & Statement*

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 13/11 Date.....	1		End Semester Exam	Squad – Examination FN & AN	
	2				
	3				
	4				
	5				
Tue 14/11 Date.....	1				
	2		End Semester Exam	Squad – Examination	
	3				
	4				
	5				
Wed 15/11 Date.....	1				
	2		End Semester Exam	Squad – Examination	
	3				
	4				
	5				
Thu 16/11 Date.....	1				
	2		End Semester Exam	Squad – Examination	
	3				
	4				
	5				
Fri 17/11 Date.....	1				
	2		End Semester Exam	Squad – Examination	
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Nov. 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 20/11 Date.....	1	—	End Semester Examination		
	2	—		Squad work FN.	
	3	—			
	4	—			
	5	—			
Tue 21/11 Date.....	1	—	End Semester Examination		
	2	—		Squad work. FN	
	3	—			
	4	—	HODS meeting.		
	5	—			
Wed 22/11 Date.....	1	—			
	2	—	National Seminar	Asmabi College Kodungallur	Duty leave
	3	—	—		
	4	—	—		
	5	II sem	—	class not started	
Thu 23/11 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	II sem B.Sc	Theory	Introduction — Classification	—
	4	—	—	—	—
	5	—	—	—	—
Fri 24/11 Date.....	1	—	—	—	—
	2	—	—	—	
	3	—	—	—	Casual leave
	4	II sem B.Sc	Practical	Library	
	5	II sem B.Sc	Practical	Library — Seminar assigned	

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

21/11/2017 HOD's meeting 2.30 pm – 4 pm

Nov 2017 & Dec. 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 27/11 Date.....	1				
	2		Centralized valuation camp – IV & I sem B.Sc at S.N. Nattika college		on Duty
	3				
	4				
	5				
Tue 28/11 Date.....	1				
	2		Centralized valuation camp B.Sc I & IV sem at S.N. College Nattika.		on Duty
	3				
	4				
	5				
Wed 29/11 Date.....	1				
	2		Centralized valuation camp B.Sc. I & IV sem at S.N college Nattika		On duty
	3				
	4				
	5				
Thu 30/11 Date.....	1				
	2		Centralized valuation camp B.Sc I & IV sem at S.N college Nattika.		On duty
	3				
	4				
	5				
Fri 1/12 Date.....	1		Nabidinam – Declared Holiday		
	2				
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Dec 2017

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 4/12	1	–	–	–	
	2	–	–	–	Committee sitting
	3	IV sem B.Sc	Theory	Introduction - Ecology	–
	4	–	–	–	Committee sitting
	5	–	–	–	HoDs meeting
Tue Date 5/12	1	–	–	–	Committee sitting
	2	–	–	–	"
	3	–	–	–	"
	4	IV sem B.Sc	Theory	Ecology - subdivisions, Ecological factors	–
	5	–	–	–	–
Wed Date 6/12	1	–	–	–	–
	2	IV sem B.Sc	practicals	Hydrophytes	–
	3	IV Sem B.Sc	practicals		–
	4	–	–	Gymnosperms Cycas - Morphology	Hour adjust to IV hour
	5	II sem B.Sc	Theory	–	
Thu Date 7/12	1	III sem B.Sc	Theory		
	2				
	3	II sem B.Sc	Theory	On Duty Chief Examiner, St. Joseph's College (Autonomous) Irinjalakuda.	
	4				
	5				
Fri Date 8/12	1	–	–	–	Research
	2	–	–	–	"
	3	–	–	–	"
	4	II sem B.Sc	practicals	practical No: 1	–
	5	II Sem B.Sc	"	Demonstration	–

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	S

Signature	Teacher		H.O.D	

Committee sitting & Report
MON - 9.30 - 11.30, 1.pm - 1.30pm, 3.30 - 4.30 pm.
TUE - 9.30 - 12.30, 1 pm - 1.30pm, 3 pm - 4.45 p.m.
WED - 9.30 - 10.30, 12 pm - 1 pm. 2.40 - 5.15 pm.
THU - 9.15 - 10.20 a.m.
HODs meeting 4/12/17 2.30 - 3.30 pm.

Dec. 2017

Teacher's Work Diary — Weekly Teaching Plan & Statement

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date 11/12	1	–	–	–	Research
	2	–	–	–	Research
	3	IV sem B.Sc	Theory	Condolence meeting	Dr. K. Chandran meeting.
	4	–	–	–	
	5	–	–	–	
Tue Date 12/12	1	–	–	–	Research
	2	–	–	–	Research
	3	–	–	Edaphic factors.	III hr engage
	4	IV sem B.Sc	Theory		BOS meeting at 2 pm.
	5				Record sheets
Wed Date 13/12	1	–	–	–	Record sheets
	2	IV sem B.Sc	practicals.	Epiphytes – Vanda.	–
	3	IV sem B.Sc	"		–
	4				
	5	II sem B.Sc	Theory	Zoology Dissociation Diagram	–
Thu Date 14/12	1	III sem B.Sc	Theory	Hydrophytes	–
	2	–	–	–	–
	3	II sem B.Sc	Theory	Cycas – Morphology.	–
	4	–	–	–	½ day casual leave
	5	–	–	–	
Fri Date 15/12	1	–	–	–	½ day casual leave
	2	–	–	–	
	3	–	–	–	–
	4	II sem B.Sc	~~Theory~~ practical	Dicot stem – Centella	–
	5	II sem B.Sc	~~Theory~~ practical	Dicot stem – Cephalandra	–

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

BOS meeting 12/12/2017 2 pm – 4 pm.
16/12/17 Working day with friday's order.
HODS meeting 12 – 1.15 pm

Teacher's Work Diary — Weekly Teaching Plan & Statement — Dec. 2017

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 18/12 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	IV sem B.Sc	Theory	Epiphytes —	—
	4	—	—	—	Research
	5	—	—	—	Research
Tue 19/12 Date.....	1	—	—	—	Research
	2	—	—	—	〃
	3	—	—	—	〃
	4	IV sem B.Sc	Theory	Xerophytes.	—
	5	—	—		
Wed 20/12 Date.....	1	—			—
	2	IV sem B.Sc	Practicals	National Seminar	—
	3	IV sem B.Sc	Practicals	Zoology Dept	—
	4	—	—		—
	5	II sem B.Sc	Theory	cochaired presentations	—
Thu 21/12 Date.....	1	IV sem B.Sc	Theory		—
	2	—	—	National seminar	
	3	II sem B.Sc	Theory	Zoology Dept	—
	4	—	—	Cochaired presentations	—
	5	—	—		—
Fri 22/12 Date.....	1	—	—		—
	2	—	—	Christmas	—
	3	—	—	celebrations	—
	4	II sem B.Sc	Practicals		—
	5	II sem B.Sc	Practicals		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sa

Signature	Teacher		H.O.D	

Christmas holidays 23/12/17 to 2/1/18

Jan 2018

Teacher's Work Diary *Weekly Teaching Plan & Statement*

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon Date.....	1				
	2				
	3				
	4				
	5				
Tue Date.....	1		23/12/17 to 2/1/18 Christmas holidays.		
	2				
	3				
	4				
	5				
Wed 3/1/18 Date.....	1	—	—	—	Record sheets
	2	IV sem B.Sc	practicals	spirogyra & Polysiphonia	—
	3	IV sem B.Sc	practicals.	Halophytes.	Theory —
	4	—	—	—	Record sheets
	5	II sem B.Sc	Theory.	Cycas – male cone & sporophyll	
Thu 4/1/18 Date.....	1	IV sem B.Sc	Theory	Parasites & Infections.	9.30 – 11 am.
	2	—	—	—	special time table valuation camp.
	3	—	—	—	
	4	—	—	—	
	5	—	—	—	
Fri 5/1/18 Date.....	1	—	—	—	special time table valuation camp.
	2	—	—	—	
	3	II sem B.Sc	Theory	Cycas – Female cone & megaspore.	
	4	—	—	—	
	5	—	—	—	

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

3/1/18 HODs' meeting - 12 pm – 1.15 pm –

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remar
Mon 8/1/18 Date.....	1				
	2		Local Holiday Epiphany		
	3				
	4				
	5				
Tue 9/1/18 Date.....	1				
	2				
	3				
	4	IV sem B.Sc	Theory	Ecosystem	Duty leave RAC
	5				
Wed 10/1/18 Date.....	1	—	—	—	Record sheets
	2	IV sem B.Sc	practicals	microtechnique & Applied Botany	—
	3	IV sem B.Sc	practicals	Food chain & food web	—
	4	—	—	—	Exam Squad
	5	II sem B.Sc	Theory	Cycas - gametophytic generation	—
Thu 11/1/18 Date.....	1	IV sem B.Sc	Theory	Osmosis & Diffusion ~~Grade effect~~ Imbibition	—
	2	—	—	—	
	3	II sem B.Sc	Theory	Cycas - Alternat. of gent.	—
	4	—	—	—	University Exam duty
	5	—	—	—	
Fri 12/1/18 Date.....	1	—	—	—	
	2	—	—	—	
	3	—	—	—	
	4	II sem B.Sc	practicals	Cycas - Complete	—
	5	II sem B.Sc	"	" "	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 15/1 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	IV sem B.Sc	Theory	Absorption of water	—
	4	—	—	—	Record correct
	5	—	—	—	Record correct
Tue 16/1 Date.....	1	—	—	—	Record "
	2	—	—	—	Record "
	3	—	—	—	" "
	4	IV sem B.Sc	Theory	Genetics - Introduct	—
	5	—	—	—	—
Wed 17/1 Date.....	1	—	—	—	Record sheets
	2	IV sem B.Sc	Practical	Parasites, Halophytes	—
	3	IV sem B.Sc	Practical.	Xerophytes	—
	4	—	—	—	Record sheets
	5	II sem B.Sc	Theory	Selaginella - Sporophyte	—
Thu 18/1 Date.....	1	IV sem B.Sc	Theory	Mendelism - Genetics	—
	2	—	—	—	Record sheets
	3	II sem B.Sc	Theory	Selaginella — Rhizophore, Stem T.S.	
	4	—	—	—	Record sheets
	5	—	—	—	Record sheets
Fri 19/1 Date.....	1	—	—	—	Record sheets
	2	—	—	—	National Seminar
	3	—	—	—	National seminar
	4	II sem B.Sc	—	Selaginella Repro	—
	5	II sem B.Sc	—	— gametophyte	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

19/1/18 3 - 5.00 — Council meeting

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Rema
Mon 8/1/18 Date.....	1				
	2		Local Holiday Epiphany		
	3				
	4				
	5				
Tue 9/1/18 Date.....	1				
	2				
	3				
	4	IV sem B.Sc	Theory	Ecosystem	Daily leave RAC
	5				
Wed 10/1/18 Date.....	1	—	—	—	Record Sheets
	2	IV sem B.Sc	practicals	microtechnique & Applied Botany	—
	3	IV sem B.Sc	practicals	Food chain & food web	—
	4	—	—	—	Exam Squad
	5	II sem B.Sc	Theory	Cycas - gametophytic generation	—
Thu 11/1/18 Date.....	1	IV sem B.Sc	Theory	Osmosis & Diffusion ~~Grade Allocation~~ Imbibition	—
	2	—	—	—	
	3	II sem B.Sc	Theory	Cycas - Alternate generation	—
	4	—	—	—	University Exam duty
	5	—	—	—	
Fri 12/1/18 Date.....	1	—	—	—	
	2	—	—	—	
	3	—	—	—	
	4	II sem B.Sc	practicals	Cycas - Complete	—
	5	II sem B.Sc	"	"	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 15/1 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	IV sem B Sc	Theory	Absorption of water	—
	4	—	—	—	Record correct
	5	—	—	—	Record correct
Tue 16/1 Date.....	1	—	—	—	Record "
	2	—	—	—	Record "
	3	—	—	—	" "
	4	IV sem B.Sc	Theory	Genetics - Introduct	—
	5	—	—	—	—
Wed 17/1 Date.....	1	—	—	—	Record sheets
	2	IV sem B.Sc	Practical	Parasites, Halophytes	—
	3	IV sem B.Sc	Practical.	Xerophytes	—
	4	—	—	—	Record sheets
	5	II Sem B.Sc	Theory	Selaginella - Sporophyte	—
Thu 18/1 Date.....	1	IV Sem B.Sc	Theory	Mendelism - Genetics	—
	2	—	—	—	Record sheets
	3	II sem B.Sc	Theory	Selaginella — Rhizophore, Stem T.S.	
	4	—	—	—	Record sheets
	5	—	—	—	Record sheets
Fri 19/1 Date.....	1	—	—	—	Record sheets
	2	—	—	—	National Seminar
	3	—	—	—	National seminar
	4	II sem B.Sc	—	Selaginella Repro	—
	5	II sem B.Sc	—	— gametophyte	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

19/1/18 3 - 5.00 — Council meeting

Month/s				Week No	January/2018	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered		Remark
Mon 22/1 Date.....	1					
	2	IV sem				
	3	II sem.				
	4					
	5					
Tue 23/1 Date.....	1	—	—			
	2	—	—			
	3	—	—	On Duty		
	4	IV sem BSc	Theory	Vimala College - BOS		
	5	—	—			
Wed 24/1 Date.....	1	—	—	—		—
	2	IV sem BSc	Practicals	No vehicles		—
	3	IV sem B.Sc	practicals	No Regular class.		—
	4	—	—	—		—
	5	II sem BSc	Theory	—		
Thu 25/1 Date.....	1	II sem	Theory	Riccia - Anatomy speci		
	2	II sem	Theory	Riccia - Life cycle time table		
	3	IV sem	Theory			
	4					
	5					
Fri 26/1 Date.....	1					
	2					
	3		Republic Day Holiday			
	4					
	5					

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Jan & Feb 2018

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 29/1 Date.....	1				
	2				
	3				
	4				
	5				
Tue 30/1 Date.....	1				
	2				
	3				
	4				
	5				
Wed 31/1 Date.....	1		Internal Exams		
	2				
	3				
	4				
	5				
Thu 1/2 Date.....	1	IV sem B.Sc	Theory		
	2	—	—	National Seminar	
	3	II sem B.Sc	Theory		
	4	—	—		
	5	—	—		
Fri 2/2 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	II sem B.Sc	practicals		—
	5	II Sem B.Sc	practicals		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

Teacher's Work Diary — Weekly Teaching Plan & Statement — Feb 2018

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 5/2	1	—	—		
	2	—	—		Biodiversity Club Report
	3	IV sem B.Sc	Theory	Genetics.	
	4	—	—	—	
	5	—	—	—	
Tue Date 6/2	1				
	2				
	3				
	4				
	5				
Wed Date 7/2	1	—	—	—	—
	2	IV sem B.Sc	practicals	Genetics problems	—
	3	IV sem B.Sc	practicals	Genetics problems	—
	4	—	—	—	—
	5	II sem B.Sc	Theory	Zoology Quiz	—
Thu Date 8/2	1	IV sem B.Sc	Theory	Genetics.	—
	2	—	—	—	—
	3	II sem B.Sc	Theory	Bacteria.	—
	4	—	—	—	Research
	5	—	—	—	"
Fri Date 9/2	1	—	—	—	Biodiversity Club Report
	2	—	—	—	
	3	—	—	—	"
	4	II sem B.Sc	practicals		—
	5	II sem B.Sc	practicals		—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

5/2/18 Council meeting.
7/2/18 Club coordinators meeting.

Teacher's Work Diary — Weekly Teaching Plan & Statement

Month/s: Feb 2018 | Week No:

Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 19/2	1	–	–		
	2	–	–		
	3	IV sem B.Sc	Theory	Bus strike No Regular work	
	4	–	–		
	5	–	–		
Tue Date 20/2	1	–	–	–	
	2	–	–	–	Record sho
	3	–	–	–	"
	4	IV sem B.Sc	Theory	Epistatic Interaction	"
	5	–	–	–	–
Wed Date 21/2	1				Record sho
	2	IV sem B.Sc	practicals	Genetics problems	
	3	IV sem B.Sc	practicals	Genetics problems	–
	4				–
	5	II sem B.Sc	Invited talk	Dr. Sudhikumar	
Thu Date 22/2	1	B.Sc II sem	Theory	Bacteria	
	2	–	–	–	Biodiversity Club Report
	3	IV sem B.Sc	Theory	Succession	
	4	B.Sc IV sem	Special	–	special class
	5	–	–	–	
Fri Date 23/2	1			–	
	2				
	3				
	4	II sem B.Sc	Sports Day		
	5	II sem B.Sc	–		

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
				1.30 – 2.30 IV sem B.Sc		

Signature: Teacher [signature] H.O.D [signature]

23/2/18 Represented principal — Consortium of Aided colleges principal / Manager's meeting at Ernakulam. POC, Palarivattom.

21/2/18 Invited talk : Biodiversity Club — Dr. Sudhikumar A.V.

Teacher's Work Diary — Weekly Teaching Plan & Statement — Feb & March 2018

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 26/2	1	—	—	—	Biodiversity Club Report
	2	—	—	—	〃
	3	IV sem B.Sc	Theory	Hydrosere, Ascent of sap	—
	4	—	—	—	Biodiversity club Report
	5	—	—	—	〃
Tue Date 27/2	1				
	2				
	3				
	4				
	5				
Wed Date 28/2	1				
	2	IV sem B.Sc	practical		
	3	IV sem B.Sc	practical		
	4				
	5	II sem B.Sc	Theory	Class arranged IV hour 2.30 - 4.15 p.m. SMP Committee	
Thu 1/3 ~~28/2~~ Date	1			~~SMP~~	
	2		Zoology Association send off		
	3				
	4				
	5			~~2.30 - 4.15 pm SMP committee~~	
Fri 2/3 Date	1				
	2				
	3		college Day		
	4			1.30 - 4.15 pm Grace mark committee	
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
3.30 - 4.15	II sem B.Sc					

Signature	Teacher		H.O.D	

special class saturday 3/3/18 9.30 a.m - 3 p.m IV sem
28/2/18 SMP committee PG IV sem & UG VI sem 2.30 pm

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 5/3	1	–	–		
	2	–	–	Factors Affecting photosynthesis	IV sem spe
	3	IV sem B.Sc	Theory	Calvin cycle.	–
	4	–	–	–	
	5	–	–	–	SMP Commit
Tue Date 6/3	1	–			Grace Mark
	2	–			"
	3	–			"
	4	IV sem B.Sc	Theory	C_4 & CAM cycle	–
	5	–	–		
Wed Date 7/3	1	–	–		practical preparat
	2	IV sem BSc	practical	physiology	–
	3	IV sem B.Sc	practical	Genetics problems	–
	4	–	–	–	Examinati standing Comm
	5	II sem B.Sc	Theory	Spirogyra.	–
Thu Date 8/3	1	IV sem B.Sc	Theory	C_2 cycle.	–
	2	–	–	–	Examinati standing comm
	3	II sem B.Sc	Theory	Spirogyra	–
	4	–	–	–	Grace Mark Committee
	5	–	–	–	
Fri Date 9/3	1	–	–	–	Examinati standing committee
	2	–	–	–	
	3	–	–	–	
	4	II sem B.Sc	practicals →	Theory Seminars.	–
	5	II sem B.Sc	practicals. →	Theory Sargassum	–

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sa
	5/3	6/3	7/3	8/3		
	3.40-4.20	3.30-4.15	3.30-4.15	3.30-4.15		
	II sem B.Sc	II sem B.Sc	IV sem B.Sc	IV sem B.Sc		

Signature	Teacher		H.O.D	

5/3/18 3 pm - 3.45 SMP committee I and II year Degree.
5/3/18 3.40pm - 4.20 pm special class II sem
5/3/18 II hour special class IV sem
7/3 & 8/3 Squad work - Internal Exam

Teacher's Work Diary — Weekly Teaching Plan & Statement — March 2018

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 12/3 Date.....	1	–	–	–	Research work
	2	–	–	–	Research work
	3	IV sem B.Sc	Theory	Respiration	–
	4	–	–	–	Research work
	5	–	–	–	Research work
Tue 13/3 Date.....	1	–	–	–	Grace Mark Committee
	2	–	–	–	" " "
	3	–	–	–	" " "
	4	IV sem B.Sc	Theory	Growth	–
	5	–	–	–	Record sheets
Wed 14/3 Date.....	1	–	–	–	Record sheets
	2	IV sem B.Sc	practicals →	Theory Growth	–
	3	IV sem B.Sc	practicals →	Theory Hormones	–
	4	–	–	–	Record sheets
	5	II sem B.Sc	Theory	~~[illegible]~~ HOD's meeting.	–
Thu 15/3 Date.....	1	IV sem B.Sc	Theory	photoperiodism	–
	2	–			
	3	II sem B.Sc	Theory	Polysiphonia.	–
	4	–	–	Fruit ripening & seed dormancy	special class.
	5	–	–	–	
Fri 16/3 Date.....	1	–	–	–	Record
	2	–	–		Record
	3	–	–		Record
	4	II sem B.Sc	practicals	Evolution of algae & puccinia	–
	5	II sem B.Sc	practicals	Puccinia	–

Details of Special Class / Remedial Class etc..

Time	Mon 12/3/18	Tue	Wed	Thu	Fri	Sat
3.30 – 4.15	II sem B.Sc					
	Cyanobacteria					

Signature	Teacher		H.O.D	

14/3/18 2.30 pm – 4.30 pm HOD's meeting.

15/3/18 3.30 pm – 4. pm SMP committee

Teacher's Work Diary — Weekly Teaching Plan & Statement — March 2018

Month/s				Week No	
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon Date 19/3	1			Internal Exams	—
	2				
	3		Study holiday for		
	4				
	5				
Tue Date 20/3	1				
	2				
	3				
	4		staff meeting 2 pm – 4.45 pm.		
	5				
Wed Date 21/3	1				
	2				
	3			Squad	
	4		Examinations –		
	5				
Thu Date 22/3	1				
	2			Squad	
	3		Examinations –		
	4				Forest day celebrat
	5				
Fri Date 23/3	1				
	2				
	3			leave	
	4		Casual		
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri

Signature	Teacher		H.O.D	

22/3/18 Forest day celebrations with Social Forestry Div Thrissur.

Teacher's Work Diary — Weekly Teaching Plan & Statement — March 2018

Month/s				Week No	
Day/Date	**H**	**Class**	**Teaching Plan**	**Statement / Topics covered**	**Remarks**
Mon 26/3 Date.....	1				
	2				
	3		On duty leave		
	4		II semester practical Board meeting at S.N. College Nattika.		
	5				
Tue 27/3 Date.....	1				
	2				
	3		Internal Examination		
	4		Exam Squad work.		
	5				
Wed 28/3 Date.....	1				
	2				
	3				
	4				
	5				
Thu 29/3 Date.....	1		College closed for summer vacat.		
	2				
	3		Holiday		
	4				
	5				
Fri 30/3. Date.....	1				
	2		Holiday		
	3				
	4				
	5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat

Signature	Teacher		H.O.D	

27/3/18 11.00 – 12.45 pm College Council meeting.

~~28/3/18 2.45 pm – 4 pm Dept meeting.~~

COURSE WISE ATTENDANCE SHEET

Course: III sem Zoology Programme & Semester: III Sem Complementary Botany

Roll No	Name of Student	8/6 I	12/6 III	19/6 II (11-12.30)	20/6 IV (2.30-3.30)	22/6 I	22/6 III	28/6 III	29/6 I	4/7 IV	10/7 III	11/7 IV	13/7 I	17/7 II	17/7 III	20/7 I	24/7 III	25/7 IV	27/7 I	1/8 II	3/8 IV	7/8 III	8/8 II	21/8 III	22/8 II	11/9 III
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
151	Aiswarya Bhuvandas	✓	✓	✓	A	A	A	✓	✓	✓	✓	✓	✓	A	A	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓
152	Aiswarya P. Muralidhar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
153	Ajanya K.	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
153A	Akshay kumar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	A	✓	✓	A	✓	✓	A
154	Aleeda K.B	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
155	Amal Jose	A	✓	✓	A	A	A	A	A	✓	A	✓	✓	A	A	✓	A	✓	✓	✓	A	A	✓	A	✓	A
156	Amala Martin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	A
157	Anakha Suresh	✓	A	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓
160A	Arya K.U.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
161	Aswathi Vinayan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓
162	Athul Sankar C	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
163	Christy K. Saju	✓	✓	✓	✓	A	A	A	A	✓	✓	A	✓	A	A	✓	A	✓	A	✓	✓	✓	✓	✓	✓	✓
165	Dhanya Madhavank	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
165A	Fathimath Sulthana	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
166	Framila Francis	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
167	Hasba Y.B.	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A	✓	✓
168	Jaimy George	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓
169	Jiliya Raju	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
171	K.S. Vismaya	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓
171A	Karthika K.S.	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
172	Karthika Ramesh	✓	✓	✓	✓	A	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓
173	Kavya G. Pillai	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
175	Lubinabi K.K.	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A
177	Meghna Raju	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	A
179	Nazrin Nazar	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
181	Prince Joy	A	✓	✓	A	A	A	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A
182	Rudra S. Kumar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	A
183	Sandra Kanmanjula	✓	A	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓
184	Sniya Varghese	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
185	Sreejitha Jayan	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A	✓
186	Thasleema P.N.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓
187	Thejaswy R. Varma	✓	✓	✓	✓	✓	✓	A	A	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
187A	Vishnu N.K.	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A	✓	✓	✓	A	✓	✓	✓
188	Vishnu Venugopal	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
		32	31	6	8	8	6	10	1	4	4	2	5	5	4	5	3	1	2	2	2	1	5	3	7	

COURSE WISE ATTENDANCE SHEET

			I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII		Total classes absent	Classes present	AL/ML	Classes present + DL/ML	% of attendance	Internal marks				AL	ML
			14/9	19/9	25/9	26/9	28/9	3/10	5/10	9/10	11/10	12/10	19/10	20/10												
			26	27	28	29	30	31	32	33	34	35	36	37												
151		6	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	A		8		3							-	3
152		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓		1	36	0		97	4				-	-
153		2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		2		-							-	-
153A		4	✓	✓	✓	✓	✓	A	A	A	✓	✓	A	A		9		-							-	-
154		2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		4		-							-	-
155		14	A	✓	A	✓	A	A	✓	✓	✓	✓	A	A		20	22	5							5	-
156		3	✓	✓	A	✓	✓	✓	✓	✓	A	✓	A	A		7		1							-	1
157		4	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	A		6		-							-	-
160A		0	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A		2		-							-	-
161		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		3		-							-	-
162		1	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓		2		-							-	-
163		9	✓	A	A	✓	✓	✓	✓	✓	✓	A	A	A		14		2							-	2
165		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		2		-							-	-
165A		0	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓		1	36	-		97	4				-	-
166		1	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓		4		2							2	-
167		4	✓	✓	A	A	A	✓	✓	✓	A	✓	✓	A		9		3							-	-
168		4	✓	✓	✓	A	✓	✓	✓	✓	✓	A	A	✓		7		-							-	-
169		0	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	A	A		3		-							-	-
171		2	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A	A		5		-							-	-
171A		1	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A		3		-							-	-
172		4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		4		1							-	1
173		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓		2		1							1	-
175		6	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓		7		-							-	-
177		3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		5		-							-	-
179		1	A	A	✓	✓	✓	✓	✓	✓	✓	A	✓	✓		4		2							2	-
181		7	✓	✓	✓	A	✓	✓	✓	✓	A	A	✓	A		11		4							-	-
182		3	✓	✓	A	A	✓	✓	✓	✓	✓	✓	A	A		7		-							-	-
183		4	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	A	A		7		2							-	2
184	Sniya	0	✓	✓	A	✓	✓	✓	A	✓	✓	✓	A	A		4		-							-	-
185		4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		6		-							-	-
186		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		1	36	-		97	4				-	-
187		4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A		6		2							2	-
187A	Vishnu N.K	4	✓	A	✓	A	✓	A	A	✓	✓	✓	A	✓		9		3							3	-
188		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		0	37	-		100	4				-	-
		0	3	4	8	8	4	4	3	3	3	4	20	22				-								

Continuous absent

COURSE WISE ATTENDANCE SHEET

Course: I B.Sc Zoology Programme & Semester: Complementary Botany

Roll No	Name of Student	Date	5/10 (II)	6/10 (III)	6/10 (IV)	16/10 (III)	20/10 (IV)	13/10 (III)	13/10 (IV)	19/10 (II)	20/10 (IV)	20/10 (V)	Total classes absent	DL	ML	DL	ML
			26	27	28	29	30	31	32	33	34	35					
151		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	0			-	-
152		1	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	2	-		-	-
153		1	✓	✓	✓	✓	✓	✓	✓	A	A	A	4	-		-	-
155		2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2	-		-	-
156		0	✓	✓	✓	✓	✓	✓	✓	A	A	✓	2	-		-	-
157		1	A	A	A	✓	A	✓	✓	✓	✓	✓	5	-		-	-
158		2	A	✓	✓	✓	A	✓	✓	✓	A	A	6	-		-	-
158A		1	✓	✓	✓	✓	✓	✓	✓	A	A	✓	3	-		-	-
159		2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2	-		-	-
160		4	A	A	A	A	A	A	A	✓	✓	✓	11	2		2	-
161		2	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	3	-		-	-
162		2	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	3	-		-	-
163		3	✓	✓	✓	✓	✓	A	A	✓	✓	✓	5	-		-	-
164		3	✓	✓	✓	A	✓	✓	✓	✓	A	✓	5	2		2	-
165		3	✓	✓	✓	A	A	A	A	✓	✓	✓	7	-		-	-
166	Bimal Das c.k	2	A	A	A	A	A	✓	✓	A	A	A	10	7		7	-
167		0	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	1	-		-	-
170		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1	-		-	-
171		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	0	-		-	-
172		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1	1		1	-
174		2	✓	✓	✓	A	✓	✓	✓	A	A	A	6	-		-	-
179		0	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	1	-		-	-
180		3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	3	2		2	-
181		1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	1	-		-	-
182A		0	✓	A	A	✓	✓	✓	✓	✓	✓	✓	2	-		-	-
183		2	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	3	-		-	-
183A		2	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	3	1		1	-
			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				-	-
185		0	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	0	-		-	-
186		2	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	3	-		-	-
187		3	✓	✓	✓	✓	✓	✓	✓	✓	A	A	5	-		-	-
187A	Ullas U.R	0	A	A	A	A	✓	A	A	A	A	A	9	6		6	-
188		4	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	5	-		-	-
189		3	A	A	A	A	A	A	A	A	✓	✓	11	-		-	-
			10	8	8	9	9	7	7	10	16	8					

169 & 184 continuous absent

CASUAL / DUTY/ EARNED/ OTHER LEAVE ACCOUNT

	2018			
1.	9-1-2018	Duty leave	RAC - Research admission committee - Asmabi college	Class engaged
2	12-1-18	Casual	FN ½ day	Vimala college
3	23/1/18	Duty leave	BOS Vimala College	" "
4	12/2/18	Duty leave	Viva - Course work.	Calicut University
5	15/2/18	Casual	Passport verification	—
6	23-2-18	Casual	personal	—
7	26-3-18	Duty leave	VI sem practical Board meeting	Nattika S.N college
	11/4/18		RKTM - practical exam	
	12/4/18		Vimala college - practical exam	
	13/4/18		St. Thomas College TCR practical exam	
	23/4/18		S.H. College Thevara Exam	

DETAILS OF OTHER DUTIES

(In connection with curricular/co-curricular activities, meetings, club activites, internal & external exam duties)

Date	Time/Hours	Details of Programmes	Remarks
20-6-17	9.30 – 12.30pm	University Exam – Invigilation Duty	
15-6-17	9.30am to 5 pm.	External Examiner – B.Sc Compendium exam – St. Thomas College, Thrissur	Duty leave.
29-6-17	9.30 – 12	Initiation ceremony – I. BSc ~~zoology~~	
~~17-6-~~			
27-6-17	9 am to 3.30 pm	Centralized valuation Camp – S.H. College, Autonomous) Ernakulam – Chief.	Duty leave.
4-7-2017	9.30am to 1 pm	SMP – cases – Subcommittee sitting – 8 cases.	
6-7-2017 (day)	II hour FN & AN	II B.Sc Complementary B.Sc exam	Internal Examiner
~~7-7-2017~~	AN.	33 students FN & AF.	" "
10-7-17	2.30 – 4.30pm	Grace mark – subcommittee meeting.	
11-7-17	3.pm – 4.30pm	Grace mark – Subcommittee meeting.	
14-7-17	3.30 – 4.30pm	HOD's meeting.	
19-7-17	3 – 4.15pm	Staff meeting.	
22-7-17	11.30 – 2 pm	ARETE – Celebrations of glorious achievements	
24-7-17	3 – 4.30 pm	College Council meeting	
27-7-17	10.30 – 12.15	HODS' and Co ordinators meeting	
31-7-17	10 – 11.	College Council meeting	
1-8-17	FN 9.30 – 12.30	University Exam – Invigilation.	
3-8-17	2.30 – 4.30pm	Grace mark committee meeting	
4-8-17	9.30 – 11.15	Grace mark committee meeting.	

DETAILS OF OTHER DUTIES

16/8/17	3.30-4.40pm	Grace mark committee meeting	
17/8/17	3.30-4.30pm	Examination standing committee meeting	
18/8/17	11.30-1pm	Dept meeting with principal & vice principals.	
26/9/17	12-1.15pm	Heads & co-ordinators meeting	
3/10/17	3.30-4.45pm	Internal Examination standing & Sub committee sitting	
5/10/17	3-5pm	College Council meeting	
6/10/17	3-4.15pm	IQAC meeting	
11-10-17	2.30-3.45 pm	Meeting with principal - Discussion Academic Council.	
17-10-17	1.30-4pm	Staff meeting	
24-10-17		preparation for Academic Council	
25-10-17		"	
26-10-17		"	
27-10-17		Examinati Squad	
30-10-17		" "	
31-10-17	2.30pm-	Staff meeting	
1-11-17		Examinati Squad	
2-11-17		" "	
3-11-17		" "	
21-11-17	2.30-4pm	HoD's meeting	
4-12-17		Committee sitting	
5-12-17		" "	
6-12-17		" "	
7-12-17		" "	
4-12-17	2.30-3.30pm	HoD's meeting	
12-12-17	2-4pm	BoS meeting	
3-1-18	12pm-1.15pm	HoD's meeting	
19-1-18		Council meeting	
5-2-18		Council meeting	
7-12-18		Club co-ordinators meeting	
23-2-18		Consortium of Aided colleges - Represented principal	
21/2/18		Invited talk - Biodiversity Club.	
28/2/18		SMP committee	
5/3/18		SMP committee	
14/3/18	2.30-4.30pm	HoD's meeting	
15/3/18	3.30pm-	SMP meeting.	

FACULTY DEVELOPMENT PROGRAMMES

(Orientation/Refresher/Seminar/Workshops attended –Papers/Books published)

From Date	To Date	Details of Programmes / Articles published	Remarks
17-6-17	—	National Seminar – Invited Talk.	St. Thomas college TCR
6-6-17	—	National Seminar - Know your Nature	Christ College Irinjalakuda
22-11-17	—	National Seminar – Basics in Angiosperm Taxonomy – participated and chaired AN session.	MES Asmabi College Kodungallur
1-2-18	—	National Seminar on wetlands for a sustainable Urban future	Christ college Irinjalakuda
20/12/17	21/12/17	National Seminar on biodiversity Judge for 2 paper presented sessions.	Dept. of Zoology Christ college IJK
16/5/18	—	Excel & power point – Workshop IQAC –	
2018	—	Journal paper – Chlorococcales phykos 2018 48 (1) 10-17.	ISSN 0554-1182
2017	—	Journal paper - Diatoms. phykos 2017 47(2) 129-134	ISSN 0554-1182
2017-2018	student project	2017-18 An investigation on the algal diversity of selected ponds in Avinissery Panchayath, Thrissur district, Kerala.	student project. Arya C.S.

BLOCK DETAILS

MAIN BLOCK (ROOM NO : 01 - 100)

1. Dept. of PHYSICAL EDUCATION	(GROUND FLOOR)
2. ECONONICS	(GROUND FLOOR)
3. PHYSICS	(GROUND FLOOR)
4. PRINCIPAL OFFICE	(FIRST FLOOR)
5. HINDI	(FIRST FLOOR)
6. MALAYALAM	(FIRST FLOOR)
7. COLLEGE OFFICE ..	(FIRST FLOOR)
8. ENGLISH	(FIRST FLOOR)
9. PAREEKSHA BHAVAN	(FIRST FLOOR)
10. ENGLISH AND HISTORY DOUBLE MAIN	(SECOND FLOOR)

ZOOLOGY BLOCK (ROOM NO : 101 - 150)

1. HISTORY	(GROUND FLOOR)
2. ZOOLOGY	(FIRST FLOOR)

COMMERCE BLOCK (ROOM NO : 151 - 200)

1. BOTANY	(GROUND FLOOR)
2. COMMERCE	(FIRST FLOOR)

NEW BLOCK (ROOM NO : 201 - 300)

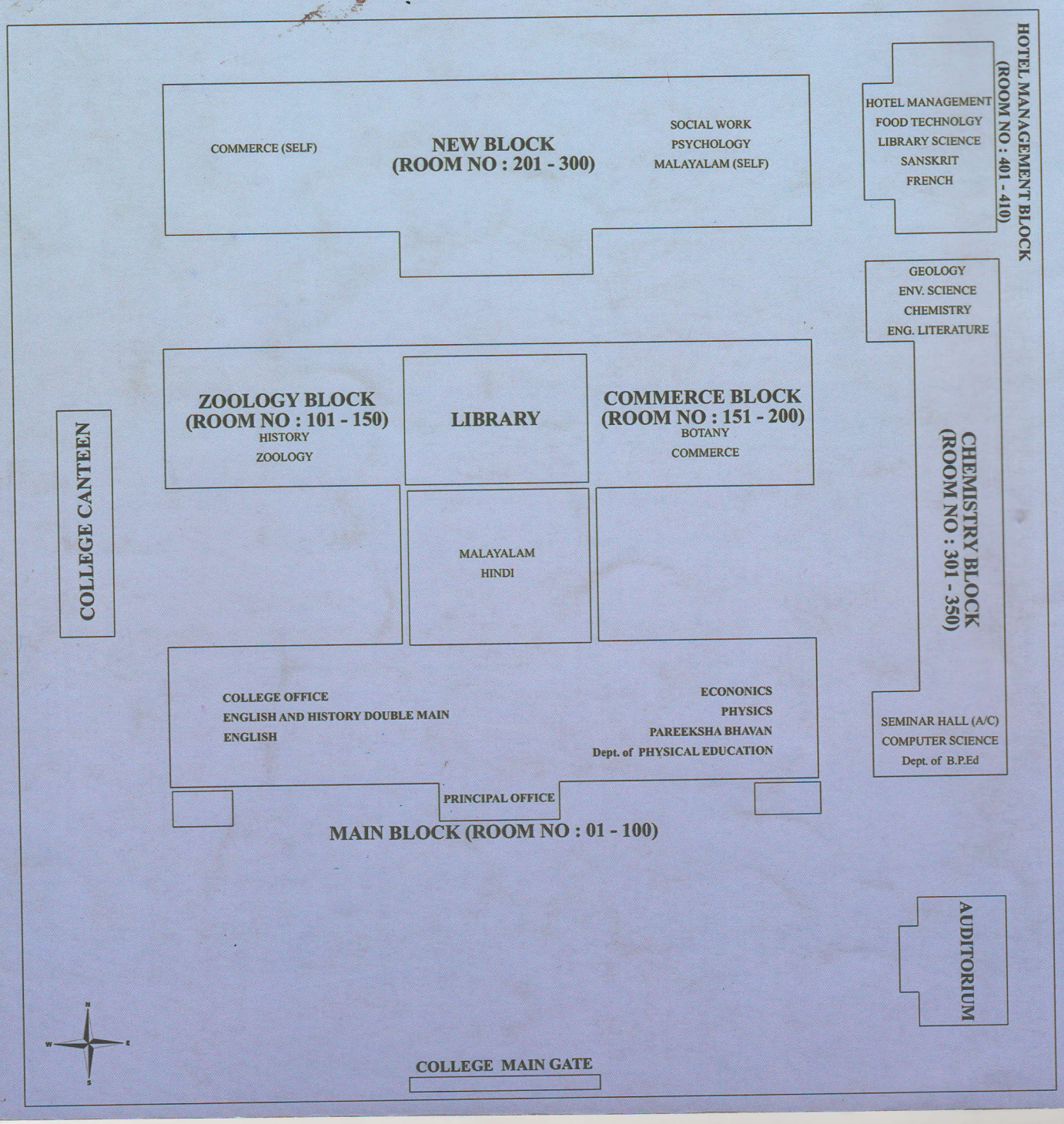
1. COMMERCE (SELF)	(FIRST FLOOR)
2. MALAYALAM (SELF)	(FIRST FLOOR)
3. SOCIAL WORK	(SECOND FLOOR)
4. PSYCHOLOGY	(SECOND FLOOR)

CHEMISTRY BLOCK (ROOM NO : 301 - 350)

1. SEMINAR HALL (A/C)	(GROUND FLOOR)
2. CHEMISTRY	(GROUND FLOOR)
3. GEOLOGY	(FIRST FLOOR)
4. ENV. SCIENCE	(FIRST FLOOR)
5. ENG. LITERATURE	(SECOND FLOOR)
6. COMPUTER SCIENCE	(SECOND FLOOR)
7. Dept. B.P.Ed	(SECOND FLOOR)

HOTEL MANAGEMENT BLOCK (ROOM NO : 401 - 410)

1. HOTEL MANAGEMENT	(GROUND FLOOR)
2. FOOD SCIENCE	(GROUND FLOOR)
3. LIBRARY SCIENCE	(GROUND FLOOR)
4. SANSKRIT	(GROUND FLOOR)
5. FRENCH	(GROUND FLOOR)



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